

Checklist for Nomination

- **Complete and Sign Nomination Form and complete a nomination letter**
 - ✓ The Nomination Letter should be 3 pages or less.
- **Include Three Supporting Letters**
 - ✓ 1 page
 - ✓ Signed with the writers full name and contact information
- **Submit the nomination package before the deadline: April 9, 2010**

CAREERS: The Next Generation

Our Vision

Strong vibrant communities where youth develop their paths to career success.

Our Mission

Working within our communities, CAREERS will...

- ✓ Enable youth on their path to career success.
- ✓ Link workplace learning opportunities with classroom learning.
- ✓ Facilitate and build effective partnerships.
- ✓ Inspire others by being a successful role model in the development of a skilled workforce.



Hilton Mierau Award of Excellence in Off-Campus Learning



Mail or courier the complete nomination package to:

The Hilton Mierau Award of Excellence in Off-Campus Learning
CAREERS: The Next Generation
Suite 200, 10787 - 180 St NW
Edmonton, AB T5S 1G6

The Hilton Mierau Award of Excellence in Off-Campus Learning recognizes educators who excel in providing Alberta's youth the opportunity to actively engage in career exposure while in high school.

Two awards will be awarded annually, one in Northern and one in Southern Alberta.

How do I nominate someone?

1. Talk to your nominee: Ensure he or she is willing to be nominated
2. Provide three support letters
 - a. Student / Parent
 - b. School / School Administrator
 - c. Employer
3. Complete the nomination form and submit a letter indicating why you are nominating this person.
4. Make a copy
5. Submit the nomination before the deadline : **April 9, 2010**

Who is Eligible?

The award is open to certified staff in Alberta's publicly funded schools and boards who work directly with CAREERS: The Next Generation in the promotion of one or more of the following programs:

- ✓ the Registered Apprenticeship Program or Co-op Apprenticeship Program
- ✓ CAREERS Health Services Youth Initiative or the CAREERS Health Care Aide Program
- ✓ Oil and Gas Production Field Operator Program
- ✓ CAREERS Power Engineering Program
- ✓ CAREERS Aboriginal Youth Initiative

Eligible for nomination include:

- ✓ Teachers, school-based administrators and / or curriculum department coordinators that are the designate for off-campus programming in their school.



Award Criteria

- ✓ Champions of Off-Campus Programs
- ✓ Inspires students to take on new challenges to explore careers and reach their full potential
- ✓ Demonstrates innovation in promoting off-campus programming to students
- ✓ Ability to manage the off-campus programming within the given time limitations
- ✓ Knowledge of the industries involved in off-campus programming
- ✓ Works with and utilizes CAREERS: The Next Generation staff and resources in the promotion of off-campus programming
- ✓ Exemplifies positive relationships with stakeholders
- ✓ Assigned school-based designation related to Off-Campus Programs (RAP Coordinator, Work Experience Coordinator, Health Services Internship Facilitator, etc.)

This Hilton Mierau Award of Excellence will be presented at the CAREERS: Annual Stakeholder Celebration on May 20, 2010.

The Recipient's school will receive a \$200 Scholarship for a graduating student participating in Off-Campus Programming in a program promoted by CAREERS.